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Cherwell District Council

Council

Minutes of a meeting of the Council held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 29 September 2011 at 6.30 pm

Present: Councillor Timothy Hallchurch MBE (Chairman)
Councillor Colin Clarke (Vice-Chairman)

Councillor Rick Atkinson
Councillor Ken Atack
Councillor Alyas Ahmed
Councillor Andrew Beere
Councillor Ann Bonner
Councillor John Donaldson
Councillor Tim Emptage
Councillor Michael Gibbard
Councillor Simon Holland
Councillor Alastair Milne Home
Councillor Chris Heath
Councillor David Hughes
Councillor Tony Ilott
Councillor Victoria Irvine
Councillor Mike Kerford-Byrnes
Councillor James Macnamara
Councillor Kieron Mallon
Councillor Nigel Morris
Councillor George Parish
Councillor D M Pickford
Councillor G A Reynolds
Councillor Alaric Rose
Councillor Leslie F Sibley
Councillor Trevor Stevens
Councillor Lawrie Stratford
Councillor Rose Stratford
Councillor Lynda Thirzie Smart
Councillor Nicholas Turner
Councillor Martin Weir
Councillor Douglas Williamson
Councillor Barry Wood

Apologies
for
absence: Councillor Maurice Billington
Councillor Fred Blackwell
Councillor Norman Bolster
Councillor Patrick Cartledge
Councillor Margaret Cullip
Councillor Mrs Diana Edwards
Councillor Andrew Fulljames
Councillor Mrs Catherine Fulljames
Councillor Russell Hurle

Councillor Nicholas Mawer
Councillor P A O'Sullivan
Councillor Lynn Pratt
Councillor Neil Prestidge
Councillor Daniel Sames
Councillor Patricia Tompson
Councillor Douglas Webb

Officers: Sue Smith, Chief Executive
Calvin Bell, Director 3
Ian Davies, Director 1
Martin Henry, Director 2 (part, arrived during agenda item 11)
Kevin Lane, Head of Service 4
Karen Curtin, Head of Service 3
James Doble, Democratic, Scrutiny and Elections Manager

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Declarations of Interest

The following interests were declared:

Councillor Barry Wood, Personal, as persons known to him have an interest in land in the area of, but outside the eco zone.

Interests were declared with regard to the following agenda items:

10. Management Restructure.

Kevin Lane, Prejudicial, as he was to be proposed as the Monitoring Officer for Cherwell District and South Northamptonshire Councils.

11. Oxfordshire County Boundary Review, Parliamentary Boundary Review and Polling Place Review.

Councillor Alyas Ahmed, Personal, as a member of Oxfordshire County Council.

Councillor Ann Bonner, Personal, as a member of Oxfordshire County Council.

Councillor G A Reynolds, Personal, as a member of Oxfordshire County Council.

Councillor Kieron Mallon, Personal, as a member of Oxfordshire County Council.

Councillor Lawrie Stratford, Personal, as a member of Oxfordshire County Council.

Councillor Michael Gibbard, Personal, as a member of Oxfordshire County Council.

Councillor Nicholas Turner, Personal, as a member of Oxfordshire County Council.

Councillor Timothy Hallchurch MBE, Personal, as a member of Oxfordshire County Council.

14. Business Case for Shared Democratic and Elections Team.

James Doble, Prejudicial, as his post was included within the Business Case.

30 **Communications**

Councillor Carol Steward

The Chairman paid tribute to Councillor Carol Steward who had passed away on 27 July 2011. Councillor Steward had been a Councillor on Cherwell District Council since May 2007 representing the Bicester North Ward. She was also a Bicester Town Councillor. Councillor Steward was a very active Councillor who contributed a great deal to the work of the Council and dedication to the community she represented.

The meeting held a minutes silence in memory of Councillor Steward following which tributes were paid by Councillor Wood on behalf of the Conservative Group, Councillor Sibley on behalf of the Labour Group and Councillor Emptage on behalf of the Liberal Democrat Group.

31 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

32 **Urgent Business**

There were no items of urgent business.

33 **Minutes of Council**

The minutes of the meeting held on 26 July 2011 were agreed as a correct record and signed by the Chairman.

34 **Minutes**

a) **Minutes of the Executive, Lead Member Decisions and Executive Decisions made under Special Urgency**

Resolved

That the minutes of the meeting of the Executive and Lead Member decisions as set out in the Minute Book be received and that it be noted that since the

last meeting of Council, no decisions had been taken that was subject to the special urgency provisions of the Constitution.

b) Minutes of Committees

Resolved

That the minutes of Committees as set out in the Minute Book be received.

35 **Questions**

a) Written Questions

There were no written questions.

b) Questions to the Leader of the Council

A question was asked and answer received on the following issue:

Changes to the National Planning Framework: Councillor Beere

c) Questions to Committee Chairmen on the minutes

There were no questions to the Committee Chairman on minutes.

36 **Motions**

There were no motions.

37 **Management Restructure**

(Kevin Lane, Head of Service 4, declared a prejudicial interest and left the meeting for this item)

The Chief Executive submitted a report to update Members on the formation of a Joint Management Team, to appoint a Section 151 and Monitoring Officer and to propose amendments to the constitution arising from the staff changes. Council welcomed members of the Joint Management Team to their new roles.

In the course of discussion it was noted that this had been an intensive period of work for the Joint Personnel Committee and Council thanked them for their endeavours.

Resolved

- (1) That the appointments to the posts in the Joint Management Team be noted as follows:

Directors:
Calvin Bell, Ian Davies, Martin Henry

Heads of Service:
Chris Rothwell, Ed Potter , Karen Curtin, Kevin Lane, Anne-Marie Scott, Andy Preston, Adrian Colwell, John Hoad.

- (2) That Martin Henry be appointed Section 151 Officer and Kevin Lane be appointed Monitoring Officer with effect from 1 October 2011.
- (3) That the constitutional amendments as set out below agreed and the Chief Executive be instructed to amend the Constitution as required:

“Transfer of functions

Where the name of a post is changed or its relevant functions are allocated to a different post, any delegated powers shall be retained by the renamed post or transferred to a different post as allocated by the Head of Paid Service.”

- (4) That the Joint Personnel Committee be thanked for their work in the appointments process.

38 **Oxfordshire County Boundary Review, Parliamentary Boundary Review and Polling Place Review**

The Chief Executive submitted a report which sought consideration of the proposals of the Oxfordshire County and Parliamentary Boundary Reviews and agreement of the Council’s submission to the Local Government Boundary Commission for England on the Oxfordshire County Boundary Review. It was noted that that the report had been circulated after the agenda as the Parliamentary Boundary Review proposals were not released until 12 September 2011 and the Member Working Group required time to consider the proposals.

In the course of discussion it was noted that the whole review process was complicated and caused unnecessary distress as a bottom up approach to reviews was not in force. It was also noted that the County Council review had inevitably led to rural and urban areas being placed together which, whilst undesirable, was an effect on the reduction in numbers of County Councillors. It was also noted that with regard to the review of Oxfordshire County Council, a submission had been received from Kidlington Parish Council, which proposed changes to Kidlington in the County Review but did not affect neighbouring electoral areas. With this in mind it was proposed that this be supported.

Resolved

- (1) That the response on the Oxfordshire County Boundary Review for submission to the Local Government Boundary Commission for England (as set out in the annex to these minutes as set out in the minute book) be endorsed.

- (2) That the Chief Executive be given delegated authority, in consultation with the member working group, to finalise the Council's submission to the Local Government Boundary Commission for England.
- (3) That the initial observations of the member working group on the Parliamentary Boundary Review which proposes the transfer of the Ambrosden & Chesterton and Launton wards of Cherwell District to the Henley constituency (as set out in the annex to these minutes as set out in the minute book) be noted.
- (4) That the member working group be requested to continue to meet to consider issues emerging from both boundary reviews.
- (5) That the timetable for the Parliamentary Boundary Review be noted and officers be requested to represent the Council at the forthcoming public hearings.
- (6) That the recommendations from the Polling Place Review (as set out in the annex to these minutes as set out in the minute book) be adopted and it be noted that these findings will be revisited in the Community Governance and Polling District Review in 2012.
- (7) That the submission received from Kidlington Parish Council, which proposed changes to Kidlington in the Oxfordshire County Council Boundary Review, be supported.

(Martin Henry, Director 2, joined the meeting)

39 **Calendar of Meetings: January - May 2012**

The Head of Service 4 submitted a report which sought consideration of the draft calendar of meetings for January – May 2012. In introducing the report the Leader of the Council noted that the creation of the calendar of meetings was now a complex task that involved scheduling the meetings of two district councils, whilst accommodating two county councils and four town councils and therefore unlike in previous years there was very little scope for members to make amendments.

Resolved

- (1) That the calendar of meetings for January – May 2012 (as set out as an annex to these minutes as set out in the minute book) be approved.

40 **Overview and Scrutiny Annual Report**

The Head of Service 4 submitted a report which presented the Overview and Scrutiny Annual Report for 2010/11.

Resolved

- (1) That the contents of the Overview and Scrutiny Annual Report 2010/11 be noted.

41

Business Case for Shared Democratic and Elections Team

(James Doble, Democratic, Scrutiny and Elections Manager, declared a prejudicial interest and left the meeting for this item)

The Head of Service 4 submitted a report to enable Council to consider the recommendation of the Joint Arrangements Steering Group (JASG) to implement a shared Democratic and Elections Team between this Council and South Northamptonshire Council (SNC).

Resolved

- (1) That the consultation comments and responses contained in the log tabled at the meeting be noted and in light of these comments group leaders should be notified as these proposals progress.
- (2) That the recommendation of the JASG to implement a shared Democratic and Elections Team between this Council and SNC be endorsed.
- (3) That Head of Service 4 be given delegated authority to take all necessary steps to implement the team in compliance with the Organisational Change Policy and in consultation with HR Officers at both Councils.

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Exclusion of the Press and Public

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 3 of Schedule 12A of that Act.

43

Business Case for a Shared Democratic and Elections Team - Exempt Appendix 4

Resolved

That the exempt annex to the Business Case for a Shared Democratic and Elections Team be noted.

The meeting ended at 7.55 pm

Council - 29 September 2011

Chairman:

Date:

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AE1	Banbury Calthorpe 1	Banbury Calthorpe	Banbury Easington	Mobile Station, Morrison's car park	48/52	Banbury Calthorpe	All of Calthorpe Ward	Agreed by all parties
AF1	Banbury Calthorpe 2	Banbury Calthorpe	Banbury Easington	Chasewell Community Centre	48/52	Banbury Calthorpe	All of Calthorpe Ward & Bankside Development	Agreed by all parties
AG1	Banbury Easington 1	Banbury Easington	Banbury Neithrop	The People's Church, Horsefair	45/48/52	Banbury Calthorpe (part) Banbury Grimsbury & Castle (part)	AG1 split between two divisions	Acknowledge the boundary change but concerns over the lack of suitable polling station
AO1	Banbury Grimsbury & Castle 5	Banbury Grimsbury & Castle	Banbury Grimsbury & Castle	Banbury Methodist Church, Marlborough Road	45/48/52	Banbury Calthorpe (part) Banbury Grimsbury & Castle (part)	AO1 split between two divisions	Acknowledge the boundary change but concerns over the lack of suitable polling station
A11	Banbury Easington 3	Banbury Easington	Banbury Neithrop	Harriers Ground County Primary, Bloxham Road	48/52	Banbury Calthorpe (part) Bloxham & Easington (part)	A11 split between two divisions	Acknowledge the boundary change but concerns over the lack of suitable polling station
AJ1	Banbury Easington 4	Banbury Easington	Banbury Neithrop	Queensway County Primary School	48/52	Banbury Calthorpe (part) Bloxham & Easington (part)	AJ1 split between two divisions	Acknowledge the boundary change but concerns over the lack of suitable polling station

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AK1	Banbury Grimsbury & Castle 1	Banbury Grimsbury & Castle	Banbury Grimsbury & Castle	St Leonards Church, Middleton Road	48/51	Banbury Grimsbury & Castle	All of AK1	Agreed by all parties
AL1	Banbury Grimsbury & Castle 2	Banbury Grimsbury & Castle	Banbury Grimsbury & Castle	Grimsbury Community Hall, Burchester Place	48/51	Banbury Grimsbury & Castle	All of AL1	Agreed by all parties
AM1	Banbury Grimsbury & Castle 3	Banbury Grimsbury & Castle	Banbury Grimsbury & Castle	East Street Centre, Calder Close	48/51	Banbury Grimsbury & Castle	All of AM1	Agreed by all parties
AN1	Banbury Grimsbury & Castle 4	Banbury Grimsbury & Castle	Banbury Grimsbury & Castle	St Mary's School, Southam Road	48/51	Banbury Grimsbury & Castle	All of AN1	Agreed by all parties
AP1	Banbury Hardwick 1	Banbury Hardwick	Banbury Hardwick	Hillview County Primary School	45/48/51	Banbury Hardwick	All of Hardwick Ward	Agreed by all parties
AQ1	Banbury Hardwick 2	Banbury Hardwick	Banbury Hardwick	Hardwick Community Centre, Ferriston	45/48/51	Banbury Hardwick	All of Hardwick Ward	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AR1	Banbury Hardwick 3	Banbury Hardwick	Banbury Hardwick	Hanwell Fields Community Centre, Rotary Way	45/48/51	Banbury Hardwick	All of Hardwick Ward	Agreed by all parties
AS1	Banbury Neithrop 1	Banbury Neithrop	Banbury Neithrop	St Paul's Church Hall, Warwick Road	45/48/51	Banbury Hardwick	All of AS1	Agreed by all parties
AU1	Banbury Neithrop 3	Banbury Neithrop	Banbury Hardwick	Ruscote Community Centre, Ruscote Arcade	45/48/51	Banbury Hardwick	All of AU1	Agreed by all parties
AT1	Banbury Neithrop 2	Banbury Neithrop	Banbury Neithrop	Woodgreen Leisure Centre	45/48/51	Banbury Ruscote	All of AT1	Agreed by all parties
AV1	Banbury Ruscote 1	Banbury Ruscote	Banbury Ruscote	St Joseph's Church Hall, Edmunds Road	45/48/51	Banbury Ruscote	All of Ruscote Ward	Agreed by all parties
AW1	Banbury Ruscote 2	Banbury Ruscote	Banbury Ruscote	Fairway Methodist Church	45/48/51	Banbury Ruscote	All of Ruscote Ward	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AX1	Banbury Ruscote 3	Banbury Ruscote	Banbury Ruscote	The Sunshine Centre, Edmunds Road	45/48/51	Banbury Ruscote	All of Ruscote Ward	Agreed by all parties
BB1	Bicester North 1	Bicester North	Bicester	Mobile Station, Lucerne Avenue, Bure Park	53-59	Bicester North	All of BB1	Agreed by all parties
BC1	Bicester North 2	Bicester North	Bicester	Southwold Community Centre, Holme Way	53-59	Bicester North	All of BC1	Agreed by all parties
BK1	Bicester West 3	Bicester West	Bicester	Bicester Leisure Sports Centre, Queens Avenue	53-59	Bicester North	All of BK1	Agreed by all parties
BQ1	Bucknell	Caversfield	Ploughley	Bucknell Village Hall	53-59	Bicester North	All of Bucknell	Agreed by all parties
BR1	Caversfield	Caversfield	Ploughley	Former DLO Caversfield Site Office	53-59	Bicester North (part = New Chesterton North Parish Ward) & Current Chesterton Village Ploughley	All new Chesterton North Parish Ward & Current Chesterton Village	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AZ1	Bicester East 1	Bicester East	Bicester	Bicester East Community Centre, Keble Road	53-59	Bicester Town	All of Bicester East Ward	Agreed by all parties
BA1	Bicester East 2	Bicester East	Bicester	Salvation Army Worship Centre, Hart Place	53-59	Bicester Town	All of Bicester East Ward	Agreed by all parties
BF1	Bicester Town 1	Bicester Town	Bicester	Bicester Methodist Hall, Victoria Road	53-59	Bicester Town	All of BF1	Agreed by all parties
BG1	Bicester Town 2	Bicester Town	Bicester	St Edburgs Church Hall, Old Place Yard	53-59	Bicester Town	All of BG1	Agreed by all parties
BH1	Bicester Town 3	Bicester Town	Bicester	Scout Hall, Ashdene Road	53-59	Bicester West	All of BH1 and all of South West Bicester Development	Agreed by all parties
BI1	Bicester West 1	Bicester West	Bicester	West Bicester Community Centre, Bowmont Square	53-59	Bicester West	All of BI1	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
BJ1	Bicester West 2	Bicester West	Bicester	Highfield Social Club, George Street	53-59	Bicester West	All of BJ1	Agreed by all parties
AH1	Banbury Easington 2	Banbury Easington	Banbury Easington	Easington Methodist Church Hall, Grange Road	48/50/52	Bloxham & Easington	All of AH1	Agreed by all parties. However name is an issue and we suggest: Banbury Easington & Bloxham as this is consistent with the existing name format and indicates that this is a merger of an urban area within Banbury and a neighbouring rural parish
BM1	Bloxham	Bloxham & Bodicote	Bloxham	Ex-Servicemans Hall, High Street	48/50/52	Bloxham & Easington	All of Bloxham	Agreed by all parties. However name is an issue and we suggest: Banbury Easington & Bloxham as this is consistent with the existing name format and indicates that this is a merger of an urban area within Banbury and a neighbouring rural parish
CQ1	Milcombe	Bloxham & Bodicote	Bloxham	Milcombe Village Hall, Main Road	48/50/52	Bloxham & Easington	All of Milcombe	Agreed by all parties. However name is an issue and we suggest: Banbury Easington & Bloxham as this is consistent with the existing name format and indicates that this is a merger of an urban area within Banbury and a neighbouring rural parish
AA1	Adderbury	Adderbury	Bloxham	Adderbury Institute, The Green	60	Deddington	All of Adderbury Ward	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AY1	Barford St Michael & St John	Deddington	Deddington	Barford St Michael Village Hall, Lower Street	60	Deddington	All of Deddington Ward	Agreed by all parties
BN1	Bodicote	Bloxham & Bodicote	Bloxham	Church House, Church Street	60	Deddington	Minus the Bankside development	Agreed by all parties
BW1	Deddington Village	Deddington	Deddington	Windmill Community Centre, Hempton Road	60	Deddington	All of Deddington Ward	Agreed by all parties
BX1	Deddington Clifton	Deddington	Deddington	Windmill Community Centre, Hempton Road	60	Deddington	All of Deddington Ward	Agreed by all parties
BY1	Deddington Hempton	Deddington	Deddington	Hempton Meeting Room	60	Deddington	All of Deddington Ward	Agreed by all parties
CA1	Duns Tew	The Astons & Heyfords	Deddington	Duns Tew Village Hall, Middle Barton Road	60	Deddington	All of Duns Tew	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
CE1	Fritwell	The Astons & Heyfords	Deddington	Fritwell Village Hall, Fewcott Road	60	Deddington	All of Fritwell	Agreed by all parties
CO1	Middle Aston	The Astons & Heyfords	Deddington	Steeple Aston Village Hall, Fir Lane	60	Deddington	All of Middle Aston	Agreed by all parties
CR1	Milton	Adderbury	Bloxham	The Meeting Room, Manor Farm	60	Deddington	All of Adderbury Ward	Agreed by all parties
CV1	North Aston	The Astons & Heyfords	Deddington	Meeting Room at the Bakery, Somerton Road	60	Deddington	All of North Aston	Agreed by all parties
DD1	Somerton	The Astons & Heyfords	Deddington	The Barnes Memorial Hall, Heyford Road	60	Deddington	All of Somerton	Agreed by all parties
DE1	Souldern	The Astons & Heyfords	Deddington	Souldern Village Hall	60	Deddington	All of Souldern	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
DG1	Steeple Aston	The Astons & Heyfords	Deddington	Steeple Aston Village Hall, Fir Lane	60	Deddington	All of Steeple Aston	Agreed by all parties
KA1	Begbroke 1	Yarnton, Gosford & Water Eaton	Kidlington & Yarnton	Begbroke Village Hall, Begbroke Lane	61-65	Kidlington	All of Begbroke	Agreed by all parties. However name is an issue and we suggest: Kidlington South
KB1	Gosford & Water Eaton	Yarnton, Gosford & Water Eaton	Kidlington & Yarnton	Kidlington & Gosford Sports Centre, Gosford Hill	61-65	Kidlington	All of Gosford & Water Eaton	Agreed by all parties. However name is an issue and we suggest: Kidlington South
KG1	Kidlington South 3	Kidlington South	Kidlington & Yarnton	The Church of St John the Baptist, The Broadway	61-65	Kidlington	All of KG1 - Dogwood parish ward	Agreed by all parties. However name is an issue and we suggest: Kidlington South
KH1	Kidlington South 4	Kidlington South	Kidlington & Yarnton	Exeter Hall, Oxford Road	61-65	Kidlington	All of KH1 - Exeter parish ward	Agreed by all parties. However name is an issue and we suggest: Kidlington South
KJ1	Yarnton	Yarnton, Gosford & Water Eaton	Kidlington & Yarnton	Yarnton Village Hall, The Paddocks	61-65	Kidlington	All of Yarnton	Agreed by all parties. However name is an issue and we suggest: Kidlington South

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
HA1	Bletchington	Kirtlington	Otmoor & Kirtlington	Bletchington Village Hall, Station Road	61-65	Kirtlington	All of Bletchington	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
HD1	Hampton Gay & Poyle	Kirtlington	Otmoor & Kirtlington	Bletchington Village Hall, Station Road	61-65	Kirtlington	All of Hampton Gay & Poyle	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
HG1	Kirtlington	Kirtlington	Otmoor & Kirtlington	Kirtlington Village Hall, South Green	61-65	Kirtlington	All of Kirtlington	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
HK1	Weston-on-the-Green	Kirtlington	Otmoor & Kirtlington	Weston-on-the-Green Village Hall, Mill Lane	61-65	Kirtlington	All of Weston-on-the-Green	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
KC1	Kidlington North 1	Kidlington North	Kidlington & Yarnton	Kidlington Baptist Church, High Street	61-65	Kirtlington	All of KC1 - St Mary's parish ward	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
KD1	Kidlington North 2	Kidlington North	Kidlington & Yarnton	Mobile Station Lyne Road	61-65	Kirtlington	All of KD1 - Roundham parish ward	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
KE1	Kidlington South 1	Kidlington South	Kidlington & Yarnton	Kidlington Youth Football Club, Evans Lane	61-65	Kirtlington	All of KE1 - Orchard parish ward	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
KF1	Kidlington South 2	Kidlington South	Kidlington & Yarnton	Kidlington Methodist Church Hall, Oxford Road	61-65	Kirtlington	All of KF1 - Orchard parish ward	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
K11	Shipton-on-Cherwell & Thrupp	Kirtlington	Otmoor & Kirtlington	Millennium Village Hall	61-65	Kirtlington	All of Shipton-on-Cherwell & Thrupp	Agreed by all parties. However name is an issue and we suggest: Kidlington North & Kirtlington as this is consistent with the existing name format and indicates that this is a merger of an urban area within Kidlington and a neighbouring rural parishes
AB1	Ambrosden	Ambrosden & Chesterton	Bicester South	Ambrosden Village Hall	57	Otmoor	All of Ambrosden	Agreed by all parties
AD1	Arcott	Launton	Ploughley	Arcott Village Hall, Murcott Road	57	Otmoor	All of Arcott	Agreed by all parties
BD1	Bicester South 1	Bicester South	Bicester South	Langford Village Centre, Nightingale Place	57	Otmoor	All of Bicester South Ward	Concerns over the rural/urban mix and equality of votes, but all parties agreed
BE1	Bicester South 2	Bicester South	Bicester South	Mobile Station Corner of Corncrake Way	57	Otmoor	All of Bicester South Ward	Concerns over the rural/urban mix and equality of votes, but all parties agreed
CX1	Piddington	Launton	Ploughley	Piddington Village Hall, Ludgershall Road	57	Otmoor	All of Piddington	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
HB1	Charlton-on-Otmoor	Otmoor	Otmoor & Kirtlington	Charlton-on-Otmoor Community Hall, Fencott Road	57	Otmoor	All of Charlton-on-Otmoor	Agreed by all parties
HC1	Fencott and Murcott	Otmoor	Otmoor & Kirtlington	Fencott & Murcott Village Hall	57	Otmoor	All of Fencott & Murcott	Agreed by all parties
HE1	Horton-cum-Studley	Otmoor	Otmoor & Kirtlington	Horton-cum-Studley Millennium Hall, The Straight Mile	57	Otmoor	All of Horton-cum-Studley	Agreed by all parties
HF1	Islip	Otmoor	Otmoor & Kirtlington	Islip Village Hall, Church Lane	57	Otmoor	All of Islip	Agreed by all parties
HH1	Merton	Otmoor	Otmoor & Kirtlington	Merton Village Hall	57	Otmoor	All of Merton	Agreed by all parties
HI1	Noke	Otmoor	Otmoor & Kirtlington	The Parish Church of St Giles	57	Otmoor	All of Noke	Agreed by all parties
HJ1	Oddington	Otmoor	Otmoor & Kirtlington	Charlton-on-Otmoor Community Hall, Fencott Road	57	Otmoor	All of Oddington	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
AC1	Ardley with Fewcott	Caversfield	Ploughley	Ardley with Fewcott Community Hall, Ardley Playing Fields	59	Ploughley	All of Ardley with Fewcott	Agreed by all parties
BL1	Blackthorn	Launton	Ploughley	Blackthorn Village Hall, Thame Road	59	Ploughley	All of Blackthorn	Agreed by all parties
BS1	Chesterton	Ambrosden & Chesterton	Bicester South	Chesterton Village Hall, Alchester Road	54	Ploughley	All of Chesterton minus the development	Agreed by all parties
BU1	Cottisford	Fringford	Ploughley	St Mary the Virgin Church	59	Ploughley	All of Cottisford	Agreed by all parties
CC1	Finmere	Fringford	Ploughley	Finmere Village Hall, Water Stratford Road	59	Ploughley	All of Finmere	Agreed by all parties
CD1	Fringford	Fringford	Ploughley	Fringford Village Hall, The Green	59	Ploughley	All of Fringford	Agreed by all parties
CF1	Godington	Fringford	Ploughley	Meeting Room at the Red Lion, Stratton Audley	59	Ploughley	All of Godington	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
CH1	Hardwick with Tusmore	Fringford	Ploughley	St Mary the Virgin Church, Cottisford	59	Ploughley	All of Hardwick with Tusmore	Agreed by all parties
C11	Hethe	Fringford	Ploughley	Hethe Village Hall, Hardwick Road	59	Ploughley	All of Hethe	Agreed by all parties
CM1	Launton	Launton	Ploughley	Launton Parish Hall, Bicester Road	59	Ploughley	All of Launton	Agreed by all parties
CN1	Lower Heyford	The Astons & Heyfords	Otmoor & Kirtlington	Lower Heyford Sports & Social Club, Mill Lane	59	Ploughley	All of Lower Heyford	Agreed by all parties
CP1	Middleton Stoney	Ambrosden & Chesterton	Bicester South	Middleton Stoney Village Hall, Heyford Road	59	Ploughley	All of Middleton Stoney	Agreed by all parties
CS1	Mixbury	Fringford	Ploughley	Mobile Station, Church Lane	59	Ploughley	All of Mixbury	Agreed by all parties
CU1	Newton Purcell with Shelswell	Fringford	Ploughley	Finmere Village Hall, Water Stratford Road	59	Ploughley	All of Newton Purcell with Shelswell	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
DH1	Stoke Lyne	Caversfield	Ploughley	Stoke Lyne Parish Room	59	Ploughley	All of Stoke Lyne	Agreed by all parties
DI1	Stratton Audley	Fringford	Ploughley	Meeting Room at the Red Lion	59	Ploughley	All of Stratton Audley	Agreed by all parties
DL1	Upper Heyford	The Astons & Heyfords	Otmoor & Kirtlington	Upper Heyford Village Hall, Somerton Road	59	Ploughley	All of Upper Heyford	Agreed by all parties
DN1	Wendlebury	Ambrosden & Chesterton	Bicester South	Wendlebury Village Hall, Main Street	59	Ploughley	All of Wendlebury	Agreed by all parties
BO1	Bourtons	Cropredy	Wroxton	The Bourtons Village Hall, Main Street	41/42	Wroxton & Hook Norton	All of Bourtons	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
BP1	Broughton	Sibford	Wroxton	St Mary's House, Wykham Lane	41/42	Wroxton & Hook Norton	All of Broughton	Agreed by all parties
BT1	Claydon with Clattercot	Cropredy	Wroxton	Claydon Church Hall, Church Lane	41/42	Wroxton & Hook Norton	All of Claydon with Clattercot	Agreed by all parties
BV1	Cropredy	Cropredy	Wroxton	Cropredy Village Hall, Red Lion Street	41/42	Wroxton & Hook Norton	All of Cropredy	Agreed by all parties
BZ1	Drayton	Wroxton	Wroxton	Drayton Village Hall, Stratford Road	41/42	Wroxton & Hook Norton	All of Drayton	Agreed by all parties
CB1	Epwell	Sibford	Wroxton	Epwell Village Hall, The Square	41/42	Wroxton & Hook Norton	All of Epwell	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
CG1	Hanwell	Wroxton	Wroxton	Hanwell Village Hall, Main Street	41/42	Wroxton & Hook Norton	All of Hanwell	Agreed by all parties
CJ1	Hook Norton	Hook Norton	Deddington	The Memorial Hall, Chapel Street	41/42	Wroxton & Hook Norton	All of Hook Norton	Agreed by all parties
CK1	Horley	Wroxton	Wroxton	The Old School, Church Lane	41/42	Wroxton & Hook Norton	All of Horley	Agreed by all parties
CL1	Hornton	Wroxton	Wroxton	Hornton Methodist Church, Millers Lane	41/42	Wroxton & Hook Norton	All of Hornton	Agreed by all parties
CT1	Mollington	Cropredy	Wroxton	Mollington Village Hall, Chestnut Road	41/42	Wroxton & Hook Norton	All of Mollington	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
CW1	North Newington	Sibford	Wroxton	Mobile Station at Bishop Carpenter School, School Lane	41/42	Wroxton & Hook Norton	All of North Newington	Agreed by all parties
CY1	Prescote	Croprey	Wroxton	Croprey Village Hall, Red Lion Street	41/42	Wroxton & Hook Norton	All of Prescote	Agreed by all parties
CZ1	Shenington with Alkerton	Wroxton	Wroxton	Shenington Village Hall	41/42	Wroxton & Hook Norton	All of Shenington with Alkerton	Agreed by all parties
DA1	Shutford	Wroxton	Wroxton	The George & Dragon, Church Lane	41/42	Wroxton & Hook Norton	All of Shutford	Agreed by all parties
DB1	Sibford Ferris	Sibford	Wroxton	Sibford Gower Village Hall, Acre Ditch	41/42	Wroxton & Hook Norton	All of Sibford Ferris	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
DC1	Sibford Gower	Sibford	Wroxton	Sibford Gower Village Hall, Acre Ditch	41/42	Wroxton & Hook Norton	All of Sibford Gower	Agreed by all parties
DF1	South Newington	Hook Norton	Deddington	South Newington Village Hall, Barford Road	41/42	Wroxton & Hook Norton	All of South Newington	Agreed by all parties
DJ1	Swalcliffe	Sibford	Wroxton	Swalcliffe Village Hall, Green Lane	41/42	Wroxton & Hook Norton	All of Swalcliffe	Agreed by all parties
DK1	Tadmarton	Sibford	Wroxton	Tadmarton Village Hall, Main Street	41/42	Wroxton & Hook Norton	All of Tadmarton	Agreed by all parties
DM1	Wardington	Cropredy	Wroxton	St Mary Magdalene Church	41/42	Wroxton & Hook Norton	All of Wardington	Agreed by all parties

Polling District	Current Parish	Current Ward	Current Divison	Polling Station	Para Ref from OCC Report	Proposed OCC Division	OCC Comments	Working Group Comments
DO1	Wigginton	Hook Norton	Deddington	Wigginton Parish Hall, School Lane	41/42	Wroxton & Hook Norton	All of Wigginton	Agreed by all parties
DP1	Wroxton	Wroxton	Wroxton	Woxton Village Hall, Stratford Road	41/42	Wroxton & Hook Norton	All of Wroxton	Agreed by all parties

Oxfordshire County Council Electoral Review – Liberal Democrat proposals for Kidlington

We have reviewed the Boundary Commission's draft proposals for Kidlington and would make the following comments.

The commissions draft proposals create two urban / rural wards, one to the North and one to the South. This results in the centre of Kidlington being combined with rural areas which was a criticism of earlier proposals from Kidlington parish Council. While we recognise that a part of Kidlington needs be combined with rural villages in order to achieve electoral equality, we believe it is desirable that the urban nature of Kidlington be recognised by ensuring that one division lies wholly within Kidlington parish.

The retail centre of Kidlington is concentrated in High Street and Oxford Road, and lies partly within Orchard parish ward and partly within St Mary's parish ward. Exeter Hall (effectively the Civic Centre) and the Medical Centre lie on the opposite side of Oxford Road within Exeter parish wards. Ideally, these should be combined in a single electoral division.

We note also the concern that the County Council proposal contained few road links between the composite parishes. The Commission's proposals partly address this concern in that a road link across the River Cherwell has been provided at Enslow between Bletchington and Shipton-on-Cherwell & Thrupp parishes. However, the river crossing at Gosford Bridge does not provide any additional link, as the road passes from Hampton Poyle parish directly across a narrow strip of Orchard parish ward and into Gosford & Water Eaton parish without making any connection with the rest of the road system in Orchard ward.

Taking into account all of the above points, we would like to suggest a new proposal for the Kidlington area that we believe best reconciles the issues raised.

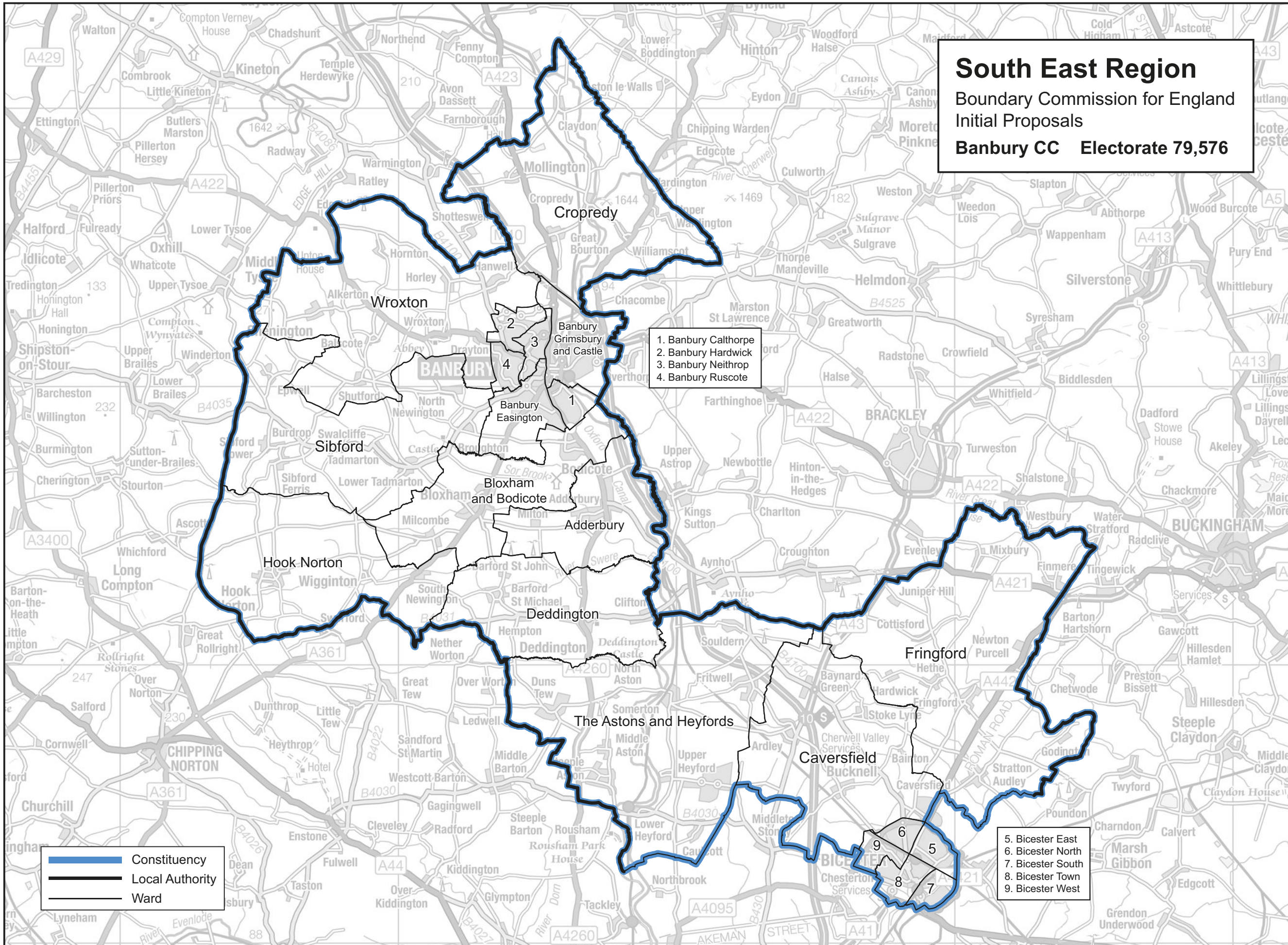
We suggest a Kidlington division comprising the Kidlington Parish Wards of Dogwood, Exeter, Orchard and St Mary's.

We also suggest a semi-rural division comprising Kidlington Roundham Parish Ward together with Kirtlington District Ward and Yarnton, Gosford & Water Eaton District Ward.

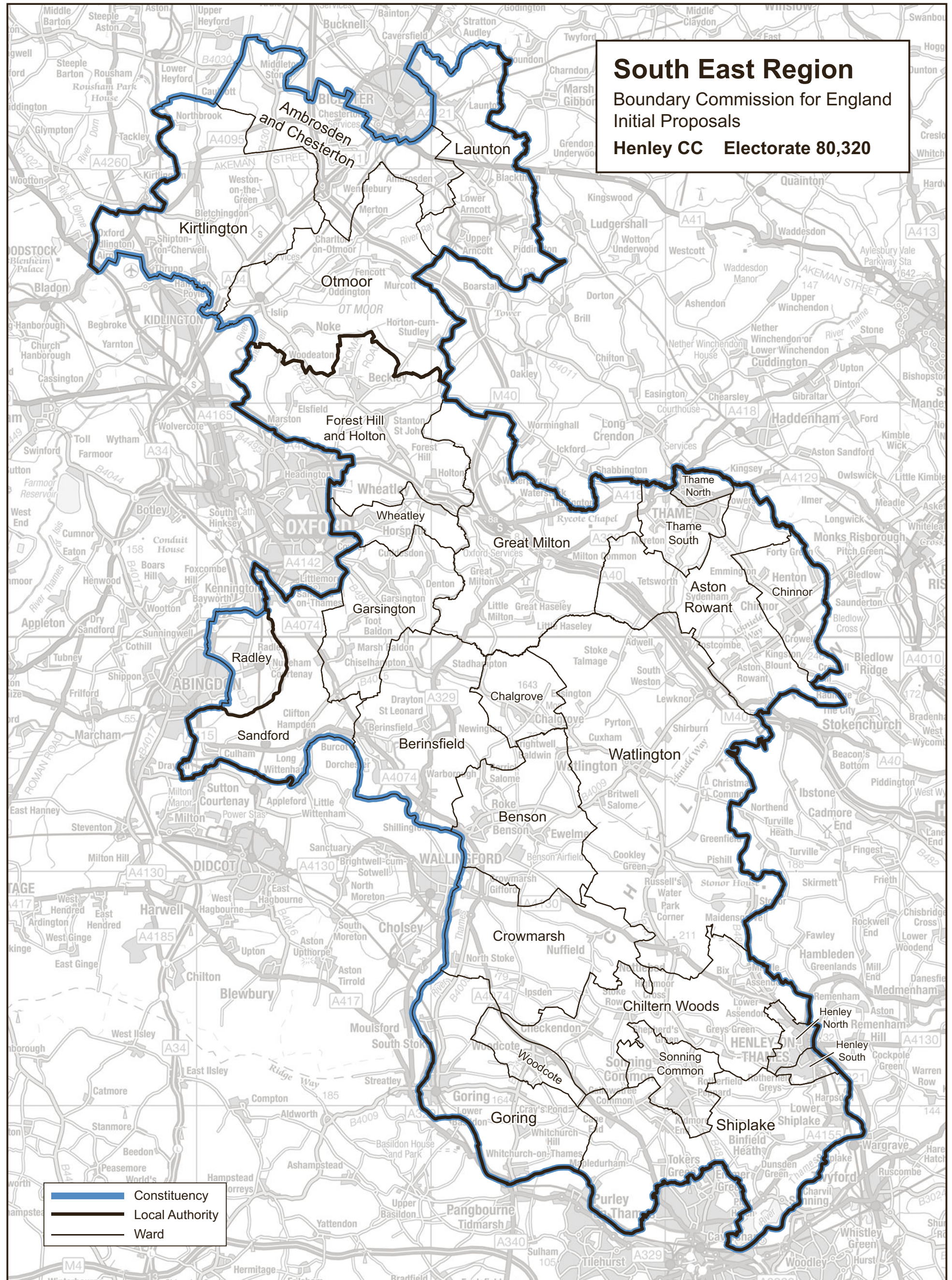
	<u>2011</u>	<u>2016</u>
<u>Kidlington</u>		
St Mary's	2194	2155
Exeter	1361	1353
Dogwood	2392	2377
Orchard	2571	2555
Total	8518	8440

Kidlington Rural

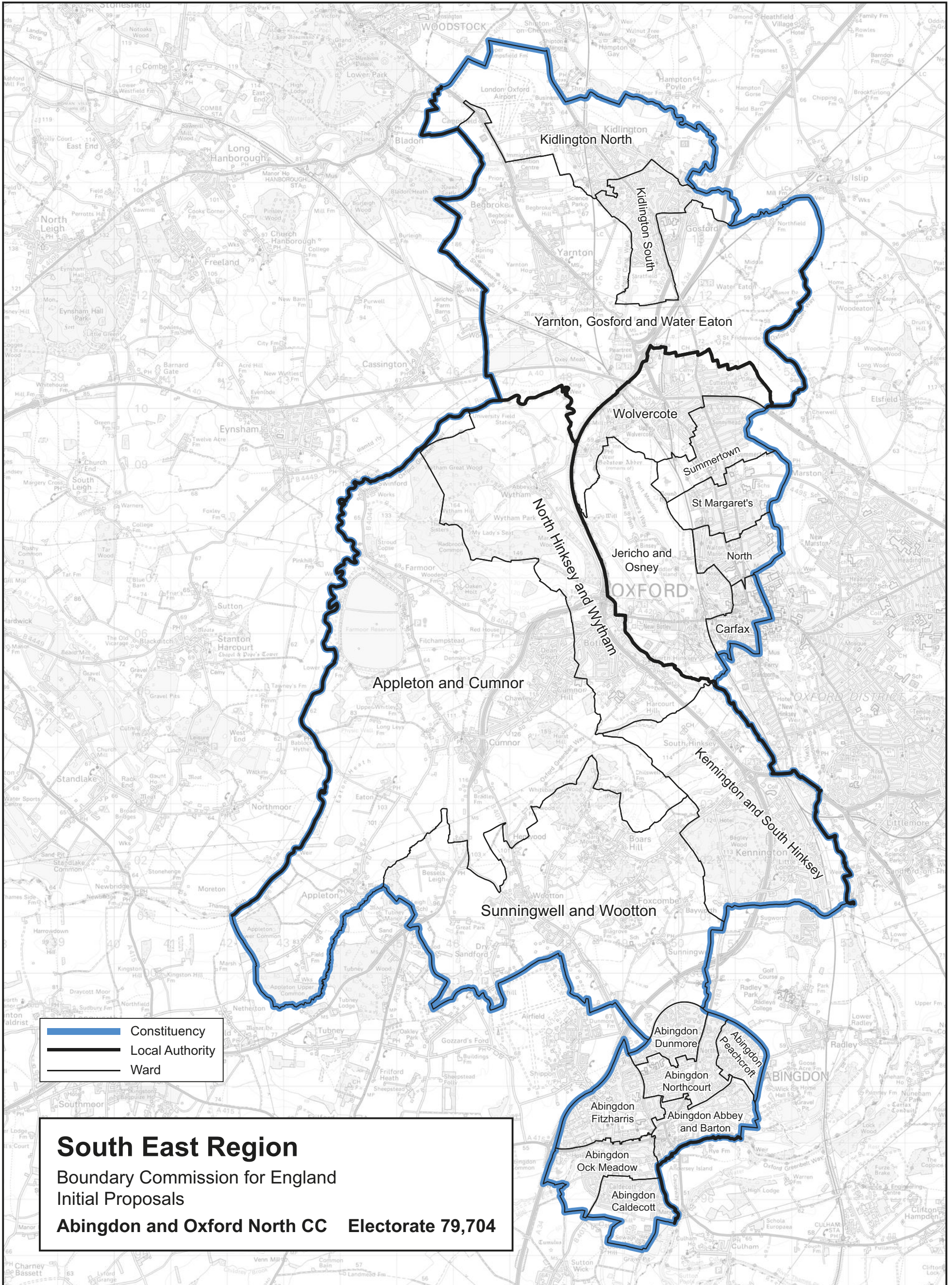
Roundham	1970	1935
Yarnton, Begbroke, Gosford & Water Eaton	3783	3904
Kirtlington Ward	2278	1991
Total	8031	7830



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Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CBC Comments and proposed actions
AA1	ADDERBURY	ADDERBURY INSTITUTE	2	2196	I have worked as a Polling Clerk for a number of years - this was one of the most suitable.	I think this is a very good venue - County Councillor	
AB1	AMBROSDEN	AMBROSDEN VILLAGE HALL	1	1247		OK - Ward Cllr	
AC1	ARDLEY WITH FEWCOTT	ARDLEY WITH FEWCOTT COMMUNITY HALL	1	524	It was airless and cold, and there was minimal natural light. Even with the heating on fully it was still cold and unwelcoming. It was easy to find for the electorate, but not a pleasant place to be for the officers, especially for a long period of time. There was a session of a playgroup in the main hall which is cavernous and all noise echoed badly all over the complex which did not give a good environment to persons wishing to vote at the time the playgroup was operating. The whole place was isolated which did not help those who would wish to vote after early evening. Towards 10pm the location was dark and inhibiting for voters.	I am never warm in Ardley small hall. The heater/air conditioning does not seem to work, or people do not know how to operate it. It is only a room with high windows, no frills! - Ward Cllr	Scheduled election in May 2012. This is first complaint from polling staff. CDC staff will conduct site visit and review issues around heating, lighting etc.
AD1	ARNCOTT	ARNCOTT VILLAGE HALL	1	608			
AE1	BANBURY CALTHORPE NO 1	MOBILE STATION MORRISONS CAR PARK	1	1547		Banbury Town Council: happy with the current polling stations in Banbury and could not suggest any more suitable alternative sites	
AF1	BANBURY CALTHORPE NO 2	CHASEWELL COMMUNITY CENTRE	2	2612			
AG1	BANBURY EASINGTON NO 1	THE PEOPLES CHURCH	1	495			
AH1	BANBURY EASINGTON NO 2	EASINGTON METHODIST CHURCH HALL	2	2364	limited parking, small for double station, query re disabled access		Scheduled for election in 2012. CDC will conduct site visit and review. Parking needs to be balanced with central location and ease of access for electors walking to station. There is disabled access and this may have been an isolated problem.
AH1	BANBURY EASINGTON NO 2	EASINGTON METHODIST CHURCH HALL	2	2364	limited parking, small for double station, query re disabled access		
AI1	BANBURY EASINGTON NO 3	HARRIERS GROUND	1	1081			
AJ1	BANBURY EASINGTON NO 4	QUEENSWAY COUNTY	2	2154	Its too far too walk for elderly people, the room should have been nearer the entrance to the Queensway School. Also the room was full of childrens toys etc and not spacious at all, very limited space for the booths and room for people walking in/out.		
AK1	BANBURY GRIMSBURY AND CASTLE NO 1	ST LEONARDS CHURCH	2	2555			

Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CDC Comments and proposed actions
AU1	BANBURY NEITHROP NO 3	RUSCOTE COMMUNITY CENTRE	1	1457			
AV1	BANBURY RUSCOTE NO 1	ST JOSEPHS CHURCH HALL	1	1567		Banbury Town Council: happy with the current polling stations in Banbury and could not suggest any more suitable alternative sites	
AW1	BANBURY RUSCOTE NO 2	RUSCOTE METHODIST	1	2012	Limited parking.		Scheduled election May 2012. CDC will keep under review and re-assess suitability after 2012 elections.
AX1	BANBURY RUSCOTE NO 3	THE SUNSHINE CENTRE	2	2140	It is spacious and provides good all round facilities both for voters and staff members.		
AY1	BARFORD ST. JOHN & ST. MICHAEL	BARFORD VILLAGE HALL	1	460	poor phone signal		
AZ1	BICESTER EAST NO 1	BICESTER EAST COMMUNITY CENTRE	2	2581		Bicester Town Council: happy with the facilities provided currently	
BA1	BICESTER EAST NO 2	SALVATION ARMY CENTRE	1	1592		Bicester Town Council: happy with the facilities provided currently	
BB1	BICESTER NORTH NO 1	MOBILE STATION AT LUCERNE AVENUE BURE PARK BICESTER	2	2014		Bicester Town Council: happy with the facilities provided currently. but the members for the North Ward make the observation that the current site on Bure Park is due to be built on shortly, and so question the provision of alternate facilities, with suggestions that portacabins be used on the grassed area beside the playground to the North of Bure Park School. Parking is a problem anywhere on Bure Park estate anyway.	Scheduled election May 2012. CDC has agreement from the Emmanuel Church that we can use the church premises as a polling station once completed. The plans confirm that the building will more than meet our requirements. As yet we have no date for completion but hopefully by the end of 2012. The Community Room at the school has been used in the past; it is small but OK for a single election. CDC will do a site inspection (at the time of the by-election) of the grassed area north of the school but there are concerns about accessibility for the vehicles sitting the mobile stations there.
BC1	BICESTER NORTH NO 2	SOUTHWOLD COMMUNITY CENTRE	2	2744		Bicester Town Council: happy with the facilities provided currently	
BD1	BICESTER SOUTH NO 1	LANGFORD VILLAGE CENTRE	2	2822		Bicester Town Council: happy with the facilities provided currently	
BE1	BICESTER SOUTH NO 2	MOBILE STATION MALLARDS WAY	1	940		Bicester Town Council: happy with the facilities provided currently	
BF1	BICESTER TOWN NO 1	BICESTER METHODIST HALL	1	1379		Bicester Town Council: happy with the facilities provided currently	
BG1	BICESTER TOWN NO 2	ST EDBURGS CHURCH HALL	1	1136		Bicester Town Council: happy with the facilities provided currently	
BH1	BICESTER TOWN NO 3	SCOUT HALL ASHDENE ROAD	1	1222		Bicester Town Council: happy with the facilities provided currently	

Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CDC Comments and proposed actions
BS1	CHESTERTON	CHESTERTON VILLAGE HALL	1	633	query regarding disabled access. No handrail.	<i>Chesterton Parish Council:</i> The Hall has been extensively modernised in the last year and the facilities improved, including a disabled toilet provision. It is quite central to the village and many electors walk to the polling station. There is limited provision for parking which is on street, but to date, this has never constituted a problem. There is not alternative local provision that might be deemed more suitable apart from the School itself but electors would still use the same on street parking and since the School is almost adjacent to the Hall there would be no change in accessibility.	
BT1	CLAYDON WITH CLATTERCOT	CLAYDON CHURCH HALL	1	260	query regarding disabled access - steps to door	<i>The premises are accessed from the Mollington Road by a flight of several steps. The Hall is the only voting option for the village - Ward Cllr.</i>	Not scheduled for election in 2012. CDC will make a portable door bell available for future elections. This will allow electors to ring for assistance. This arrangement has worked well at other polling stations.
BU1	COTTISFORD	ST MARY THE VIRGIN CHURCH	1	124	Some concerns re heating, remote toilet location, and dark path through churchyard.	<i>Cattisford Parish Meeting:</i> The PCC are happy for you to use the Parish Church but point out that there is no running water or toilet facilities. We feel that if the polling station were to be located out of the parish that voters may not travel and votes could be lost to candidates standing for election.	Not scheduled for election in 2012. CDC will keep under review.
BV1	CROPREDY	CROPREDY VILLAGE HALL	1	609	The Caretaker was extremely helpful.	<i>These premises are ideal being centrally located and accepted by the residents as the place where village events are held. There are no access issues. Alternative premises if required would be the Chapel or Church - Ward Cllr.</i>	
BW1	DEDDINGTON VILLAGE	WINDMILL COMMUNITY CENTRE	1	1292	Facilities at Deddington are excellent. Just have to be aware that Pensioners lunch/teatime takes place but this causes no problems if common sense is used between parties concerned. Also one of the static polling station signs would be grand for the end of the lane leading to the hall as we have to nail to the Playgroup fence at the moment.		No scheduled elections in 2012. CDC confirm that polling station staff will be alerted to "dual use" on appointment. Signage requirements noted.
BX1	DEDDINGTON - CLIFTON	WINDMILL COMMUNITY CENTRE	1	171	See BW1	<i>Deddington Parish Council: Some residents of Clifton have asked whether it is possible to have a polling station in the pub in Clifton to service residents who live in this village.</i>	No scheduled elections in 2012. Consider as part of Community Governance Review 2012. The pub was used as a polling station until 2004.
BY1	DEDDINGTON - HEMPTON	HEMPTON MEETING ROOM	1	225	parking congested and busy road		
BZ1	DRAYTON	DRAYTON VILLAGE HALL	1	219		<i>Drayton Parish Council:</i> Very happy with the polling station and would resist changing the polling area. The polling station is needed in the village because a lot of the residents from Glebefields use the hall to vote	

Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CDC Comments and proposed actions
CA1	DUNS TEW	DUNS TEW VILLAGE HALL	1	401			
CB1	EPWELL	EPWELL VILLAGE HALL	1	254	Polling station excellent however there is a problem with mobile coverage. Mobile phones doesn't work properly in the whole village - maybe it's possible to arrange some 'special coverage' mobile phone for the use of the station for later years.		No scheduled elections in 2012 CDC confirm that polling station staff will be alerted to issues re mobile signal.
CC1	FINMERE	FINMERE VILLAGE HALL	1	365	Very pleasant environment for electors and staff alike. Query disabled access through external door.		No scheduled elections in 2012. CDC will conduct site visit to check disabled access.
CD1	FRINGFORD	FRINGFORD VILLAGE HALL	1	487	Very good venue.		
CE1	FITWELL	FITWELL VILLAGE HALL	1	532		<i>Fritwell Parish Council:</i> The Polling Station currently used by electors in Fritwell is more than adequate for the purpose. It is within walking distance of all residents, there is ample parking space for both staff manning the Polling Station and those casting their votes. There is access and toilet facilities for the disabled.	
CF1	GODINGTON	STRATTON AUDLEY MEETING ROOM	1	28			
CG1	HANWELL	HANWELL VILLAGE HALL	1	227			
CH1	HARDWICK WITH TUSMORE	ST MARY THE VIRGIN CHURCH	1	57			
CI1	HETHE	HETHE VILLAGE HALL	1	233			
CJ1	HOOK NORTON	HOOK NORTON MEMORIAL HALL	1	1685		<i>Hook Norton Parish Council:</i> The Polling Station used in Hook Norton is the Memorial Hall which is a comparatively large building ideal for the purpose. It is mobility impaired accessible, has kitchen and toilet facilities for the use of polling staff and can accommodate several polling booths quite easily. Alternatives are the Baptist Hall (smaller and not easy to park) or Primary School	
CK1	HORLEY	OLD SCHOOL HORLEY	1	266	Need more road signage as difficult to locate.		No scheduled elections in 2012. Signage requirements noted.
CL1	HORNTON	HORNTON METHODIST CHURCH	1	270	mobile phone signal is not very good, so contact is quite difficult. Query disabled access through side entrance	<i>Hornon Parish Council:</i> The Methodist Church remains the most appropriate Polling Station, being central with car parking and disabled access. The only alternative is Hornon Sports Pavilion but this is towards the outskirts of the village and is approached by a fairly steep slope. There is car parking.	No scheduled elections in 2012. CDC confirm that polling station staff will be alerted to issues re mobile signal. Site visit will be conducted to check disabled access.

Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CDC Comments and proposed actions
CV1	NORTH ASTON	NORTH ASTON BAKE HOUSE	1	164	Very cold room and very small giving limited access. Room full of furniture. Limited parking.		No scheduled elections in 2012. CDC will conduct site review re parking, access and facilities.
CW1	NORTH NEWINGTON	MOBILE STATION AT BISHOP CARPENTER SCHOOL	1	263			
CX1	PIDDINGTON	PIDDINGTON VILLAGE HALL	1	286	No handrail		Scheduled election in 2012. CDC will conduct site visit to review access.
CY1	PRESCOTE	CROPREDY VILLAGE HALL	1	9		See BV1	
CZ1	SHENINGTON WITH ALKERTON	SHENINGTON VILLAGE HALL	1	346	Mobile doorbell in use for disabled access.		
DA1	SHUTTORD	THE GEORGE AND DRAGON	1	389	poor phone signal	Shufford Parish Council: Happy with the polling station & would oppose any attempt to change the polling area or merge polling stations	CDC confirm that polling station staff are informed of facilities available prior to appointment.
DB1	SIBFORD FERRIS	SIBFORD GOWER VILLAGE HALL	1	373		Sibford Gower Parish Council: considers that Sibford Gower Village Hall is very satisfactory for Polling purposes	
DC1	SIBFORD GOWER	SIBFORD GOWER VILLAGE HALL	1	412			
DD1	SOMERTON	BARNES MEMORIAL HALL	1	245	The nicest place I have worked on polling duties by far.		
DE1	SOULDERN	SOULDERN VILLAGE HALL	1	321			
DF1	SOUTH NEWINGTON	SOUTH NEWINGTON VILLAGE HALL	1	246		South Newington Parish Council: The hall has level access from the pavement to the interior of the building, ample space for the polling equipment and a kitchen and toilets. The hall is within walking distance for the majority the electors (c90%). There is sufficient on-road parking for electors and any electoral officials from outside the village. The village hall is a convenient and suitable polling place and recommends that there should be no change to polling place.	
DG1	STEEPLE ASTON	STEEPLE ASTON VILLAGE HALL	1	757	Query disabled access and which room to use.		No scheduled elections in 2012. CDC will conduct site review re parking, access and facilities.
DH1	STOKE LYNE	STOKE LYNE PARISH ROOM	1	199			
DI1	STRATTON AUDLEY	STRATTON AUDLEY MEETING ROOM	1	318			

Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CBC Comments and proposed actions
DL1	SWALCLIFFE	SWALCLIFFE VILLAGE HALL	1	176	really have no criticism of this venue. Adequate parking – friendly and helpful keyholder – good sized spacious hall recently renovated – tables and chairs left out for us – easy to use and adequate heating – reasonable loos – brilliant kitchen better equipped than at home – I can have access the night before and set up. My only criticism I have is one is that they walls are recently decorated and are stippled so impossible to blue tack or sellotape notices.		No scheduled election in 2012. CDC have noted need for free standing notice board.
DK1	TADMARTON	TADMARTON VILLAGE HALL	1	479			
DL1	UPPER HEYFORD	UPPER HEYFORD VILLAGE HALL	1	949			
DM1	WARDINGTON	THE VILLAGE HALL	1	442		<i>The Village Hall is currently closed for renovation and in May's election, the Church was used instead. The hall will be the obvious venue choice for future elections but it is difficult to predict when the VH will be available for such purpose given funding and building work schedules. In the meantime, the Church is the best alternative venue and is currently being used by the village for community events - Ward Cllr.</i>	No scheduled election in 2012. Situation will be kept under review.
DN1	WENDLEBURY	WENDLEBURY VILLAGE HALL	1	323			
DO1	WIGGINTON	WIGGINTON PARISH HALL	1	168			
DP1	WROXTON	WROXTON VILLAGE HALL	1	468		<i>Whilst we understand the need to reduce the costs, the Parish of Wroxtton is comprised of 2 villages, 2 miles apart. The existing Village Hall in Wroxtton has, for many years, served as the Polling Station, but now the village of Balscote has its own Village Hall, and the Parish Council would be pleased to have this new facility added to the list of Polling Stations, as many Balscote residents have, over the years, had to rely on offers of help or found attendance at Wroxtton impossible.</i>	No scheduled election in 2012. Review possibility of separate polling station in Balscote village hall as part of 2012 Community Governance Review.
HA1	BLETCHINGDON	BLETCHINGDON VILLAGE HALL	1	667		<i>Bletchington Parish Council: Village Hall is the ideal place for being used as a Polling Station and we cannot suggest an alternative location</i>	
HB1	CHARLTON-ON-OTMOOR	CHARLTON ON OTMOOR COMMUNITY HALL	1	333	Room a little on the small side and busy on road parking		No scheduled elections in 2012. CDC will keep under review.
HC1	FENCOTT AND MURCOTT	FENCOTT AND MURCOTT VILLAGE HALL	1	213			
HD1	HAMPTON GAY & POYLE	BLETCHINGDON VILLAGE HALL	1	124			

Ref	Polling District Name	Polling Place	No of Polling Stations	Electorate 01/08/11	2011 Election Observations	Consultation responses	CDC Comments and proposed actions
HE1	HORTON-CUM-STUDLEY	HORTON-CUM-STUDLEY MILLENNIUM HALL	1	380			
HF1	ISLIP	ISLIP VILLAGE HALL	1	523			
HG1	KIRTLINGTON	KIRTLINGTON VILLAGE HALL	1	742			
HH1	MERTON	MERTON VILLAGE HALL	1	312			
HI1	NOKE	THE PARISH CHURCH OF ST GILES	1	106	Concern about external lighting and cold	Parish meeting has suggested use of private property as alternative to parish church.	No scheduled elections in 2012. CDC to undertake site visit to establish suitability of private home as polling station.
HJ1	ODDINGTON	CHARLTON ON OTMOOR COMMUNITY HALL	1	101			
HK1	WESTON-ON-THE-GREEN	WESTON-ON-THE-GREEN VILLAGE HALL	1	436			
KA1	BEBROKE NO 1	BEBROKE VILLAGE HALL	1	633		<i>Bebroke Parish Council:</i> Much improvement in terms of car parking surface, replacement doors and windows, false ceiling and insulation and more has been carried out (with grant assistance from CDC and OCC). However, the front access ramp and toilets, could be improved to comply with DDA requirements and this is part of the future hall planning.	
KB1	GOSFORD AND WATER EATON	KIDLINGTON AND GOSFORD SPORTS CENTRE FUNCTION ROOM	1	1032		<i>Yarnton, Gosford & Water Eaton Parish Council:</i> polling stations are OK	
KC1	KIDLINGTON NORTH NO 1	KIDLINGTON BAPTIST CHURCH	2	2177	The public commented on it positively especially because it meant that the schools weren't affected.	<i>Yarnton, Gosford & Water Eaton Parish Council:</i> polling stations are OK	
KD1	KIDLINGTON NORTH NO 2	MOBILE STATION AT LYNE ROAD	2	1832	Some complaints about lack of parking at busy times		This is the only suitable location within the polling district. Parking at previous polling station (outside polling district) was also congested at busy times.
KE1	KIDLINGTON SOUTH NO 1	KIDLINGTON YOUTH	1	1639			
KF1	KIDLINGTON SOUTH NO 2	KIDLINGTON METHODIST CHURCH HALL	1	886			
KG1	KIDLINGTON SOUTH NO 3	THE CHURCH OF ST JOHN THE BAPTIST	2	2430	Welfare facilities for staff were limited with no microwave or oven to heat food		CDC confirm that polling station staff are informed of facilities available prior to appointment.
KH1	KIDLINGTON SOUTH NO 4	EXETER HALL	1	1377			
KI1	SHIPTON-ON-CHERWELL & THRUPP NO 1	SHIPTON MILLENNIUM HALL	1	288	Very - clean, comfortable, warm, good facilities	<i>Yarnton, Gosford & Water Eaton Parish Council:</i> polling stations are OK	

KJ1	YARNTON	YARNTON VILLAGE HALL	1	2039	Yarnton, Gosford & Water Eaton Parish Council; polling stations are OK	
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2011

MEETINGS TIMETABLE 2011/2012

2012

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec			
Mon				1														1			Mon		
Tue				2			1 Coun						1								Tue		
Wed		1		3			2			1 C&EJ			2								Wed		
Thurs		2		4	1 JPC (S)		3 Plan	1Plan		2	1		3 Election								Thur		
Fri		3	1	5	2		4	2		3	2		4	1							Fri		
Sat		4	2	6	3	1	5	3		4	3		5	2							Sat		
Sun	1	5	3	7	4	2	6	4	1	5	4	1	6	3							Sun		
Mon	2 B Hol	6	4 Exec	8	5 Exec	3 Exec	7 Exec	5	2 B HOL	6 Exec	5 Exec	2 Exec	7 B HOL	4 B HOL	2	6	3	8	5	3	Mon		
Tue	3	7	5	9	6 RPSB	4	8	6 Exec	OSC	3	7	6	3	8	5 B HOL	3	7	4	9	6	4	Tues	
Wed	4	8 Parish	6	10	7	5	9 Parish	7	4	8	7	4	9	6	4	8	5	10	7	5	Wed		
Thurs	5 Election	9	7 Pers	11 Plan	8 Plan	JAS G (C)	6 Plan	JASG (C)	10	8 Coun	5 Plan	9	8 Pers	5	10	7	5	9	6	11	8	6	Thur
Fri	6	10	8	12	9 JPC (C)	7	11	9	6	10	9	6 B HOL	11	8	6	10	7	12	9	7	Fri		
Sat	7	11	9	13	10	8	12	10	7	11	10	7	12	9	7	11	8	13	10	8	Sat		
Sun	8	12	10	14	11	9	13	11	8	12	11	8	13	10	8	12	9	14	11	9	Sun		
Mon	9	13 RPSB	11	15	12 JPC (S)	10	14	12 AARC	9 Exec	13	12	9 B HOL	14	11	9	13	10	15	12	10	Mon		
Tue	10	14 JPC (S)	14 OSC	12.Joint OSC.& RPSB	16	13 OSC	11	15 OSC	13	10 RPSB	14 PSWG	13 OSC	10	15	12	10	14	11	16	13	11	Tue	
Wed	11	15 AARC	13.JPC (S)	17	14	12	16	14 Pers	11 AARC	15	14	11	16 Coun	13	11	15	12	17	14	12	Wed		
Thurs	12	16 Plan	14 Plan	18	15	13	17 Stan	15	12	16 Plan	15	12	17	14	12	16	13	18	15	13	Thur		
Fri	13	17	15	19	16	14	18	16	13	17	16	13	18	15	13	17	14	19	16	14	Fri		
Sat	14	18	16	20	17	15	19	17	14	18	17	14	19	16	14	18	15	20	17	15	Sat		
Sun	15	19	17	21	18	16	20	18	15	19	18	15	20	17	15	19	16	21	18	16	Sun		
Mon	16	20	18 RPSB	22	19	17	21	19	16	20	19 AARC	16	21	18	16	20	17	22	19	17	Mon		
Tue	17	21	19 OSC	23	20	18 OSC	22 RPSB	20	17	21 FSWG	20	17	22	19	17	21	18	23	20	18	Tue		
Wed	18 Coun	22 AARC	20 C&EJ	24	21 AARC	19	23 C&EJ	21	18	22	21	18	23	20	18	22	19	24	21	19	Wed		
Thurs	19 Plan	23 JASG (C)	21 JASG (S)	25	22	20	24 JASG (S)	22	19	23	22 Plan	19 Plan	24 Plan	21	19	23	20	25	22	20	Thur		
Fri	20	24	22	26	23 JPC (C)	21	25	23	20	24	23	20	25	22	20	24	21	26	23	21	Fri		
Sat	21	25	23	27	24	22	26	24	21	25	24	21	26	23	21	25	22	27	24	22	Sat		
Sun	22	26	24	28	25	23	27	25	22	26	25	22	27	24	22	26	23	28	25	23	Sun		
Mon	23 Exec	27	25	29 B Hol	26 JPC (S)	24	28	26.B Hol	23	27 Coun	26	23 Exec	28 Exec	25	23	27 B HOL	24	29	26	24	Mon		
Tue	24	28 PSWG	26 Coun	30	27	25	29	27.B Hol	24	28 R&PSB	27	24	29	26	24	28	25	30	27	25 B HOL	Tue		
Wed	25	29	27	31	28	26	30	28 Offices Closed	25	29	28	25	30	27	25	29	26	31	28	26 B HOL	Wed		
Thurs	26JASG (C)	30	28		29 Coun	27		29	26 Plan		29	26		28	26	30	27		29	27	Thur		
Fri	27		29		30	28		30	27		30	27		29	27	31	28		30	28	Fri		
Sat	28		30			29		31	28		31	28		30	28		29			29	Sat		
Sun	29		31			30			29			29			29		30			30	Sun		
Mon	30 B Hol					31			30 Coun			30			30					31	Mon		
Tue	31								31 OSC						31						Tue		

Please note meeting dates for 2012/13 will be set in consultation with the shared management team and political group leaders and submitted to Council in December 2011.

Minute Item 39

Council 6.30pm	Executive 6.30pm	Planning Committee 4.00pm	Council & Employee Joint Committee 6.30pm	Personnel 6.30pm	Joint Personnel 7pm or Full day	Standards 6.30pm	Accounts, Audit & Risk Committee 6.30pm	Overview & Scrutiny Committee 6.30pm	Performance Scrutiny Working Group 6.30pm	Resources & Performance Scrutiny Board 7.00pm	Finance Scrutiny Working Group 6.30pm	Parish Liaison	Joint Arrangements Steering Group 7pm
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